2013 Tri-State Convention
May 5-8, 2013
Trade Show Dates: May 6-7, 2013
Overland Park Convention Center
6100 College Blvd
Overland Park, Kansas

EXHIBITOR INVITATION
The Kansas, Missouri and Nebraska Funeral Directors Associations invite you to be a part of the 2013 Tri-State Convention. The three Associations represent funeral homes, funeral directors and embalmers who provide funeral services throughout the three states. This is a great opportunity for your company to reach a large number of members from three states, while only attending - and paying costs associated with - one conference.

The success of the Tri-State Convention depends on the support of our outstanding supplier friends. We have many sponsorship opportunities we must fill in order to provide attendees with a top-notch convention.

JOIN US

2 WAYS TO REGISTER:

FAX: Complete form and fax to 402.761.2224

MAIL: Complete form and mail with payment to:
Tri-State Convention
c/o Nebraska Funeral Directors Association
PO Box 10
521 First Street
Milford, NE 68405

Kansas Funeral Directors Association
Robert “Bob” Gashaw
Clark-Gashaw Mortuary
Osborne, KS

Justin Smith
Smith Mortuary
Derby, KS

Brad Harrington
Alden-Harrington Funeral Home
Bonner Springs, KS

Chris Holland
Penwell-Gabel Funeral Home
Olathe Chapel
Olathe, KS

Pam Scott
KFDA
Topeka, KS

Missouri Funeral Directors and Embalmers Association
John Pautz
Debo Funeral Home
Holts Summit, MO

John Veach
Mudd-Veach Funeral Home
Bowling Green, MO

Don Otto
MFDEA
Jefferson City, MO

Nebraska Funeral Directors Association
Vaughn Wright
Harman-Wright Mortuary
Beatrice, NE

Mark McBride
Horner Lieske McBride & Kuhl Funeral & Cremation
Kearney, NE

Bradley Perdue
Zabka Funeral Home
Seward, NE

Kathi Schildt
NeFDA
Lincoln, NE
The Kansas (KFDA), Missouri (MFDEA) and Nebraska (NeFDA) Funeral Directors Associations represent funeral homes, funeral directors and embalmers providing funeral services throughout each state. The three states’ membership and leadership invite you to play a role in furthering the mission of states by participating in the 2013 Tri-State Convention which is tentatively scheduled as follows:

**Sunday, May 5, 2013**
9:30 a.m. - 4:30 p.m. Crematory Operator Certification Course
6:30 p.m. Social Function

**Monday, May 6, 2013**
8:00 a.m. Golf
Noon – 5:00 p.m. Exhibit Hall Set-Up
8:30 a.m. – 5:00 p.m. Educational Sessions
5:00 p.m. – 7:30 p.m. Exhibit Hall Open

**Tuesday, May 7, 2013**
8:30 a.m. - 10:00 p.m. State Annual Meetings & Educational Sessions
10:00 a.m. - 1:30 p.m. Exhibit Hall Open
1:30 p.m. Exhibitors Teardown
1:30 p.m. - 5:00 p.m. Educational Sessions
6:30 p.m. Banquet

**Wednesday, May 8, 2013**
8:00 a.m. - 12:30 p.m. Educational Sessions

The Sheraton Overland Park Hotel and adjacent Overland Park Convention Center offer the best in comfort and convenience. Located in the city's business corridor, guests are only minutes from premier shopping, restaurants and downtown Kansas City. The Convention educational sessions are in close proximity to the exhibits to ensure you won’t have to walk blocks or travel far to be part of the action.

**Sheraton Overland Park Hotel & Overland Park Convention Center**
6100 College Blvd, Overland Park, KS
1-866-837-4214

**Tri-State Rate:** $135 per night plus tax

Room block closes 4/13/2013

Note: Be sure to identify yourself as a member of the Tri-State Funeral Directors Convention room block.

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**Booth Space Information**

Booth space will be assigned on the following basis: Large exhibits such as casket and vault displays and vehicle displays will be assigned space based on the requirements of the exhibit hall; next Convention Sponsors with consideration to history of support will be given preference of booth location. All others will be assigned exhibit space on a random basis, and every effort will be made to avoid having competitors next to or across from each other in the exhibit hall.

Once again, Tri-State offers the opportunity for exhibitors to display their products/services at the Tri-State Convention. Exhibit booths provide you the opportunity to:

- **Build Relationships.** You have the opportunity to inform purchasers of your products and services through 6 hours of exhibit time. Ninety-five percent of the exhibit hours are offered with no competing programming or activities.

- **Network with Decision Makers.** The attendees consist of funeral service business owners and managers responsible for purchase decisions.

- **Gain Visibility.** Your company will be recognized in the conference program materials including the Convention brochure, on-site program and exhibit program. For an additional fee, you will also have the opportunity to gain exposure by being a part of the Exhibitor Hunt.
Booth Rental Includes:

- 8’ Blue Backdrops
- Two complimentary exhibitor passes (includes 2 lunches)
- Company name sign (7” x 44” - one-line identification sign)
- (1) 8’ x 30” Draped Table
- (2) folding chairs
- (1) Wastebasket
- A copy of the on-site program and exhibit floor map as well as other registration materials
- General overhead lighting
- Heating or air conditioning as weather conditions warrant
**Booth Specifications:**

- Exhibit Booth Cost (10’ x 10’) $775.00
- Additional square footage @ $5.50 per square foot
- Vehicle Display Costs $1025 per vehicle (10’ x 30’)
- Exhibit Booths are 10’ x 10’ fabric display booths with 8’ x 30” draped table, topped in white vinyl and skirted on three sides. The exhibit hall is not carpeted. Aisles will be carpeted in gray.

Items not included in the booth rental include:

- Additional furniture rental
- Electrical service
- Installation/dismantling services
- Conference attendee list
- Security
- Carpet in booths
- Internet Access
The Kansas, Missouri and Nebraska Funeral Directors Associations invite you to be a part of the 2013 Tri-State Convention May 5-8, 2013

The success of the Tri-State Convention depends on the support of our wonderful supplier friends. Please remember this is a sponsorship for three states. We have many sponsorship opportunities we must fill in order to provide attendees with a high quality convention.

We need your help and hope that you will step forward to sponsor one of the following convention events:

_____ Sunday Afternoon Break   $900
_____ Monday Morning Coffee   $500
_____ Monday Morning Break   $2,250
_____ Monday Afternoon Break   $2,500
_____ Monday Exhibit Cocktails   $5,000
_____ Monday Exhibit Floor Music   $750
_____ Tuesday Breakfast   $4,000
_____ Tuesday Morning Break   $2,500
_____ Tuesday Lunch   $8,000
_____ Tuesday Afternoon Break   $4,000
_____ Tuesday Pre-Banquet Reception   $3,500
_____ Tuesday Banquet Entertainment   $1,500-2,000
_____ Tuesday Banquet Music   $700
_____ Wednesday Continental Breakfast   $2,500
_____ Wednesday Morning Break   $2,000
_____ Speaker Sponsorships   $1,500-4,000
_____ Golf Course Refreshments   $500
_____ Golf Lunch   $1,000
_____ Golf Prizes Various

If you are not able to sponsor one on your own, please consider co-sponsoring an event. Other sponsorships may also be available. You will be recognized for your sponsorship in the convention brochure and on signage at the event. To be included in the convention brochure, please respond by February 15, 2013. 50% of the sponsorship is due immediately with the remaining 50% due March 31, 2013. Thank you for your support!

To sponsor one of these events or for more information, please contact Pam Scott at KFDA at 785-232-7789.

Company Name (as you want it to appear in the program) _______________________________________
Address _________________________________________________________________________________
City/State/Zip ____________________________________________________________________________
Telephone _____________________________________  Fax ______________________________________
Contact Person ___________________________________________________________________________

Company Logo and Website
I am emailing to staff@nefda.org logos as follows:  ☐ PDF  ☐ EPS  ☐ TIF  ☐ JPG
EXHIBITOR CONTRACT

Contract for Space. The Application and Contract must be completed in its entirety. Exhibit applications must be accompanied by the total booth fee for the number of spaces requested before it will be processed and space assigned by the TRI-STATE Committee. Applications must be made by mail. Fax copies will be accepted on a conditional basis pending receipt of payment. The signed Application and Contract and subsequent notice of assignment and these Exhibitor Contract Regulations constitute a contract between the TRI-STATE Convention (hereinafter referred to as TRI-STATE) and the Exhibitor. Any issue or matter not specifically covered in these regulations is subject to the decision of TRI-STATE, whose decision shall be final. TRI-STATE's interpretation of these Regulations shall be binding on Exhibitor.

Eligibility for Displaying. Services and/or products exhibited by a company must be industry related. TRI-STATE reserves the right to reject any application in its sole discretion.

Floorplan. All measurements shown on the floorplan have been made as accurately as possible, but TRI-STATE does not warrant or otherwise guarantee the accuracy of such floorplan. Furthermore, TRI-STATE reserves the right to make such modifications to the floorplan as may be needed making equitable adjustments with the exhibitors affected thereby.

Assignment of Space. Booth space will be assigned at the discretion of TRI-STATE with due regard to grouping of exhibitors, sponsorships and history of support. The decision of TRI-STATE with respect to booth assignment and space will be final and binding upon all exhibitors.

Payment. The entire booth fee is due at the time of application. Should Exhibitor fail to comply with this rule, TRI-STATE has full authority to cancel any or all booth space assigned to Exhibitor.

Withdrawal. Any company who withdraws between March 1 and March 31, 2013 will be refunded 50% of the booth fee. No withdrawals will be honored after April 1, 2013.

Termination of Meeting and Exhibit. Should the premises hosting TRI-STATE's Convention become, in the sole judgment of TRI-STATE, unfit for occupancy, or should the Meeting and Exhibition be materially interfered with by reason of action of the elements, strike, picketing, boycott, embargo, injunction, war, riot, emergency declared by a government agency, or any other act beyond the control of TRI-STATE, the Application and Contract may be terminated by TRI-STATE. Exhibitor agrees that TRI-STATE shall not be liable for damages or loss sustained or incurred by the Exhibitor as a result of such termination. In the event of such termination, the Exhibitor expressly releases and shall hold harmless TRI-STATE of and from all claims for damages or loss, and agrees that TRI-STATE shall have no obligations or liability in connection with such termination except to refund to Exhibitor a prorated share of the aggregate amount received by TRI-STATE (as rental for exhibit space for said Exhibit), after deducting all costs and expenses in conjunction with such Exhibit, including a reasonable reserve or claims, such as deductions being held hereby specifically agreed to by Exhibitor.

Installation and Dismantling. The Exhibit Hall will be available to Exhibitors Monday, May 6, 2013 from Noon-5:00 p.m., for the installation of displays. All exhibits must be fully operational by 5:00 p.m. on Monday, May 6, 2013. After this hour, no installation will be permitted without special written permission from TRI-STATE. Dismantling or packing of exhibits cannot begin earlier than 1:30 p.m. on Tuesday, May 7.

Booth Personnel. The fee for display space includes two complimentary exhibitor badges per 10’ x 10’ booth. Additional badges may be obtained from TRI-STATE for a fee of $75 each. Displays must be staffed during all TRI-STATE Exhibition open hours. Badges must be worn at all times for admission to the Exhibition. Exhibitor assumes all responsibility for its booth personnel and for all persons admitted to the Exhibition using Exhibitor’s badges. All booth personnel names must be provided to TRI-STATE by April 1, 2013. Booth personnel must be registered on the enclosed Exhibitor Registration Form.

Care of Display Space. Exhibitor participates in the TRI-STATE Exhibition at its own expense and shall take good care of the premises, not mar or deface the premises and will keep and maintain the premises in good order at all times. Exhibitor assumes full financial responsibility for any damage caused by Exhibitor, its agents, employees, contractors or representatives.

Labor/Safety/Fire. Exhibitors will comply with all applicable statutes, ordinances, rules and requirements relating to health, fire, safety, and use of the premises. Electrical wiring must conform with all federal, state, and municipal government requirements and to National Electrical Code Safety Rules.

Liability and Insurance. Exhibitor assumes full responsibility and liability for losses, damages and claims arising out of injury or damage, including that by fire, and theft, to Exhibitor's displays, equipment and other property brought upon the premises of the Convention Center and to individuals who visit Exhibitor's booth. Exhibitor shall indemnify and hold harmless Convention Center, and TRI-STATE and their agents, servants, employees, officers, directors, staff and members against such losses, damages and claims. Exhibitor, by signing the application for participation expressly understands that Exhibitor releases TRI-STATE from, and agrees to indemnify it against any and all claims for such loss, injury or damage. If TRI-STATE shall be held liable for any event that might result from Exhibitor's action or failure to act, or Exhibitor's failure to comply with applicable law, Exhibitor shall reimburse and hold harmless TRI-STATE against any liability resulting therefrom. Exhibitor must adequately insure its materials, goods, wares and exhibits against loss or injury of any kind and must do so at its own expense. TRI-STATE and Convention Center are not responsible for any loss (however caused) to any property of any exhibitor. Exhibitors are solely responsible for their own actions and that of their employees, contractors, agents and representatives during TRI-STATE's Convention.

Amendment to Contract Regulations. TRI-STATE may, in its sole discretion, make changes, amendments, or additions to the Contract Regulations. Any such changes shall be binding on Exhibitor.

Liberty Expo Arrives for Teardown

Monday, May 6, 2013
Noon – 5:00 p.m. Exhibit Hall Set-Up
8:30 a.m. – 5:00 p.m. Educational Sessions for Attendees
5:00 p.m. – 7:30 p.m. Exhibit Hall Open

Tuesday, May 7, 2013
8:30 a.m. – 10:00 a.m. State Annual Meetings & Educational Sessions
10:00 a.m. – 1:30 p.m. Exhibit Hall Open
1:30 p.m. Exhibitors Teardown Begins
Liberty Expo Arrives for Teardown
Important Dates

January 2013
• Sponsorship opportunities become available on a first-come, first-served basis
• Exhibitor registration becomes available
• Fifty percent of sponsorship payment due at time of application

March 2013
• Booth space assignments are made on or before March 31 and companies notified accordingly

Monday, May 6, 2013
• Exhibit Hall Set-Up - Noon – 5:00 p.m.
• Exhibit Hall open - 5:00 p.m. – 7:30 p.m.

Tuesday, May 7, 2013
• Exhibit Hall open from 10:00 a.m. – 1:30 p.m.
• Exhibitor Move Out -1:30 p.m. – 4:30 p.m.
• Exhibiting Company (Liberty Expo) Arrives for Teardown
2013 Tri-State Convention
KANSAS, MISSOURI, AND NEBRASKA
OVERLAND PARK CONVENTION CENTER
6100 COLLEGE BLVD. • OVERLAND PARK, KANSAS 66211

May 5-8, 2013
Trade Show Dates: May 6-7, 2013

Note: The company information as listed below will be used for your sponsorship recognition, booth sign, program listing, etc.

Company Name (as you want it to appear in the program) __________________________________________

Address __________________________________________________________________________________

City/State/Zip _____________________________________________________________________________

Telephone _____________________________________   Fax ______________________________________

Company Web Page ________________________________________________________________________

Confirmation letter and meeting materials will be mailed to the contact address below.

Contact Person ____________________________________________________________________________

Title _____________________________________________________________________________________

Contact Address (if different from above) _______________________________________________________

City/State/Zip _____________________________________________________________________________

Telephone _____________________________________   Fax ______________________________________

Contact Email Address ______________________________________________________________________

Company Logo and Website
I am emailing to staff@nefda.org logos as follows:  ☐PDF  ☐EPS  ☐TIF  ☐JPG

We prefer that our exhibit space not be located to the right or left, or opposite (directly across the aisle) from any of the following firms who may be exhibitors. Please note that in some cases this may not be possible to accomplish.

__________________________________________________________________________________________

We plan to exhibit the following items:

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

We will be unloading and loading with:   ☐Semi-Truck   or   ☐Straight Truck

OUR COMPANY WISHES TO BE PART OF THE “EXHIBITOR HUNT” PROMOTION FOR AN ADDITIONAL $150 WHICH IS INCLUDED WITH THE ENCLOSED PAYMENT.  ☐YES  ☐NO

Signature of Authorized Agent   Date

Booth Preference(s) (Provide Numbers)
1st Choice _________ 2nd Choice _________ 3rd Choice _________

(Note: Booth space will be assigned on or before March 31, 2013 - final space assigned based on the number of exhibitors.)
Exhibitor Application

Complimentary Exhibitor Registrations (Two are complimentary, additional are $75 per person.) Please make a copy of this form & attach for more than 4 reps.

Name ____________________________________  Name _____________________________________
Address __________________________________  Address  ___________________________________
City/State/Zip _____________________________  City/State/Zip  ______________________________

Name ____________________________________  Name _____________________________________
Address __________________________________  Address  ___________________________________
City/State/Zip _____________________________  City/State/Zip  ______________________________

Exhibit Booth

• 10’x10’ Booth Fee of $775 (includes 2 lunches) Quantity of _____ = $ ____________
• Additional square footage @ $5.50 per square foot Quantity of _____ = $ ____________
• 10’x30’ Vehicle Fee of $1025 Quantity of _____ = $ ____________
• Additional Exhibitor Registrations
  Beyond Two Complimentary @ $75 each Quantity of _____ = $ ____________
• Exhibit Hunt, Fee of $150 $ ____________

Exhibitor Total $ _______________

I have read and agree to the terms outlined in the sponsor and exhibit contract contained in this brochure.

Name ______________________________________________ Date _____________________________________________

It is understood that by providing our mailing address, e-mail address, telephone and fax numbers, we consent to receive communications sent by or on behalf of the Tri-State Convention.

I have read the Tri-State Exhibitor Brochure and Contract and agree to abide by the provisions and terms outlined therein as a condition of exhibiting at the 2013 Tri-State Convention.

Mail This Form By March 31st To:
Tri-State Convention
c/o Nebraska Funeral Directors Association
521 First Street, PO Box 10, Milford, NE 68405
402.761.2224 (fax) • staff@nefda.org • www.nefda.org

Billing or invoice services are not provided. Payment must arrive before the event. On-site registration is provided, but only check payments will be accepted before entry is allowed into the event.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.